

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 25<sup>th</sup> July 2024</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	<p><b>Attendees</b></p> <p>Carole King (Chair - Wiltshire Councillor)            Gordon King (Wiltshire Councillor)            Suzanne Wickham (Wiltshire Councillor)            Michael Sutton (Westbury Town Council)            John Masson (Heywood Parish Council)            Kate Davey (Wiltshire Council)            Mark Banks (Wiltshire Council)            Keith Rayward (Bratton Parish Council)            Jenny Jones (Dilton Marsh Parish Council)            Penny Williams (DMPC)            Sarah Harris (Westbury Town Council officer)</p> <p><b>Apologies</b></p> <p>Edington Parish Council, Matthew Dean (Wiltshire Councillor)</p>			
<b>2.</b>	<b>Notes of last meeting</b>			
		The notes of the last meeting were agreed at the area board on 9 <sup>th</sup> May 2024.	Agreed.	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
<b>3.</b>	<b>Financial Position</b>			
		<p>2024-25 allocation £20,908.00 The available budget at the start of the meeting is <b>£19,237.52</b>.</p> <p>The contribution level for Parish/Town Councils is set at 30%.</p> <p><b>Allocations made at meeting:</b></p> <ul style="list-style-type: none"> <li>• Agreement for additional costs for Coach Road and Hawkeridge, a total of £115.42.</li> <li>• 18-24-11 Bratton Lower Westbury Road 20mph roundel £500 (LHFIG £350, BPC £150)</li> </ul> <p><b>Remaining budget:     £18,772.10</b></p>	Agreed.	
<b>4.</b>	<b>New Issues / Requests</b>			
a)	<b>18-24-12</b> Westbury Oldfield Road/Oldfield Park	After receiving several highway improvement forms WTC conducted a survey for residents to highlight concerns on Oldfield Road/Oldfield Park. WTC request a full review of the current traffic calming system on Oldfield Road as well as reviewing the cycle lane and parking in this area.	<b>25/7/24</b> Group discussion regarding local survey and results along with concerns raised on each improvement form. Group agreed for WTC and KD to look at a more detailed survey to fully understand the issues.	WTC/K D

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
5.	Top 5 Priority Schemes			
a)	<b><u>18-24-06</u></b> Dilton Marsh High Street	<p>Traffic is extremely congested on the High Street outside of Fairfield College, with traffic sometimes queuing as far back as the roundabout at the bottom of the Hollow. Photographs of this issue have been sent into the Highways Engineer. The congestion is due partly to on street parking along the road from the Memorial Hall to Fairfield College and also due to the delays caused by vehicles needing to navigate the chicane section outside of the College.</p> <p>The Parish Council has received reports on this issue from residents, who have asked that some mitigation is put in place. The Parish Council would like to request that the chicane section is removed from the highway (together with the associated 'build out') and that this is replaced with one section of speed bump across the highway.</p> <p><b><u>09/05/24</u></b> Group agreed for feasibility design and estimate to be undertaken to consider financial implications.</p>	<p><b><u>25/7/24</u></b> Feasibility and cost estimate in progress. KD will submit to DMPC in due course.</p>	KD
b)	<b><u>18-24-03</u></b> Westbury Bratton Road	<p>The narrowness of the pavement makes using it impossible, especially since the recent implementation of the scheme to widen the pavement along the road towards town as passing speeds have increased owing to drivers competing for priority and mounting the pavements everywhere through the improvement.</p> <p>Consider amending the current scheme by implementing a Phase 2 including the widening of the pavement between 51 &amp; 61 Bratton Road, similar to that already widened and owing to the narrowing of the carriageway and the length of carriageway narrowing, implement a responsive traffic light control system to make compliance with the priority settings clear to all road users improving safety. I would suggest</p>	<p><b><u>25/7/24</u></b> Site visit arranged for 31/7/24.</p>	KD

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		to the Town Council that they should support this request and consider this proposal as a parish priority. <b>09/05/24</b> Group agreed for site observations to be undertaken to determine whether further footway widening outside properties 51-61 Bratton Road can be achieved.		
c)	<b>18-19-8, 18-20-26</b> Frogmore Road (From Rosefield Way to Slag Lane).  <b>18-21-7</b> Slag Lane, Westbury	The substantive bid was not submitted due to concerns by WTC. KR gave a presentation to HP&D outlining the options for this scheme. WTC have confirmed they now wish to proceed with a bid in the next round. <b>19/10/23</b> Contributions have been confirmed, WTC agree £7,000 contribution. KD to submit application form. <b>18/01/24</b> KD has submitted application. Awaiting outcome. <b>09/05/24</b> Substantive bid successful. Design work underway. Anticipated construction February / March 2025.	<b>25/7/24</b> Design in progress anticipated construction March/April 2025. 20mph speed limit to be completed in Phase 1.  <b>Look at estimate for phase 2 and potential substantive bid later this year.</b>	KD
d)	<b>18-23-15</b> A350 Wellhead Drove/Old Dilton junction, Westbury	Substandard A350 Wellhead / Old Dilton Junction with overfast traffic (and especially HGVs). The HGV limit has been raised from 40mph to 56mph nationally. Request for 40mph speed limit from immediately south of Madbrook Farm/Wellhead Farm. <b>19/10/23</b> KR explained this request would require a speed limit assessment costing £2,900. The last review was completed in 2009 and no changes were recommended, we are unaware of any substantial changes to the surrounding environment since this time, therefore potential for review to have the same outcome. Group discussion on costs vs benefits and decided no further action at this time. WTC to inform requester.	<b>25/7/24</b> Speed limit assessment has been submitted to consultant. WTC has submitted SID data as supporting information.	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>18/01/24</b> Further correspondence has been received and the chair has requested this issue be kept on the note tracker for further discussion on funding a speed limit assessment at this location. Group agreed to allocated funding to carry out speed limit assessment. Westbury TC confirmed of 30% £870. Speed limit assessment to be commissioned after outcome of Environment Select Committee on speed limit review process.</p> <p><b>09/05/24</b> No further update regarding Environment Select Committee review of speed limit assessments. Group agreed to progress this assessment now.</p>		
<b>6.</b>	Other Priority schemes			
a)	<p><b>18-24-11</b> Bratton Lower Westbury Road</p>	<p>Bratton Parish Council (BPC) have received a complaint about the speed of traffic entering Lower Westbury Road, despite the 20mph already in force. The complainant has a stable on one side of the road, and exercising paddocks on the other side of the road and has to take horses across the road (the road is effectively crossing a regular livestock route). It appears that traffic entering Lower Westbury Road from Court Lane is accelerating, as if unaware of the continuing 20mph speed limit, and this is scaring the complainant. Request to look at measures to reduce speed and raise awareness of equestrian movements.</p> <p><b>09/05/24</b> Site visit to consider additional carriageway roundels.</p>	<p><b>25/7/24</b> Design and estimate submitted to BPC.</p> <p>BPC confirmed contribution. Group agreed funding.</p> <p>KD to order and implement.</p>	KD
b)	<p><b>18-24-10</b> Dilton Marsh Woodland View</p>	<p>Residents of Woodland View recently attended a Parish Council meeting to express concerns at speeding issues in Woodland View and the surrounding estate roads. Residents have requested a 10mph zone, appropriate signage and any other appropriate mitigating</p>	<p><b>25/7/24</b> Site meeting carried out on 8/7/24 with DMPC. Survey locations identified, KD has</p>	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>measures to address the speeding in the area. Residents report that vehicles exit the High Street onto the estate roads at speed and continue at speed into the cul-de-sac and neighbouring roads. In addition, residents expressed concern at the lack of signage to inform drivers of the 20mph zone around the school and the congested and dangerous nature of the parking there. The Parish Council would like to request that WC carry out an assessment of the reported speeding issues and identify appropriate mitigating measures.</p> <p>The Parish Council would also like to request that consideration is given to additional signage for the 20mph zone near the school and seeks any available advice on how to deal with the congested and dangerous parking at school drop off and pick up times.</p> <p><b>09/05/24</b> Arrange site visit to determine best locations for traffic surveys to assess speeds.</p>	ordered traffic surveys and anticipate they will be carried out in October.	
c)	<b>18-24-08</b> Bratton village	<p>BPC has one Speed Indicator Device (SID) and 3 mounting locations which, we are informed, were established by Wiltshire Highways. Requests have been received for the BPC to register the SID so that data can be downloaded and passed to the police. However, we are informed that for this to be accepted, the SID must not be located within 100m of the speed restriction signs (Paragraph 3.7 of the siting guidance). Request for the SID sites on B3098 to be moved accordingly.</p> <p><b>09/05/24</b> Group agreed funding for two SID sites to be relocated with an estimate of £1,000 (30% £300 contribution from BPC to be confirmed).</p>	<b>25/7/24</b> BPC confirmed this is to be put on hold for now. Waiting for fact sheet from Police.	To note
d)	<b>18-24-07</b> Westbury Alfred Street	<p>Maximisation of on street parking on north &amp; south side of Alfred Street. Alfred Street has multiple residences of terraced and town housing with</p>	<b>25/7/24</b>	KD

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		no dedicated parking space. Request for on street parking review for Alfred Street. <b>09/05/24</b> Group agreed for site assessment to take place and consider waiting restriction requests.	Site assessment to be undertaken with GK on 31/7/24.	
e)	<b>18-24-05</b> Westbury The Avenue	Parking issues for residents of The Avenue, overcrowded Cul-De-Sac. Non-residents parking on bend entrance/The Crescent for use of town or workers/residents of the high street. Resident has been denied permission to turn front garden into a driveway by Selwood Housing. Cul-de-sac is a mix of Selwood housing and privately owned dwellings. <b>09/05/24</b> Group agreed for site meeting to be arranged. CK to contact Selwood Housing and Community Policing Team. KD & WTC to attend.	<b>25/7/24</b> Site meeting arranged for 2 <sup>nd</sup> August 2024.	
f)	<b>18-24-01</b> Westbury Brook Lane	Staff at Savencia Fromage & Dairy use the train station and walk to work from other areas within the town. On a twice daily basis they have to cross Brook Lane which is a busy road, taking traffic from Arla and other businesses in that direction. Request for pedestrian improvements and/or a mirror to improve blind spot. <b>09/05/24</b> Group agreed for site observations to be undertaken to determine pedestrian desire line of travel across Brook Lane.	<b>25/7/24</b> Site visit undertaken on morning of 18 <sup>th</sup> July. Observations sent to WTC.  WTC to consider if further site observations at alternative time is needed.	WTC
g)	<b>18-23-22</b> West End, Westbury	Concerns relating to the current condition and width of the footway on south side of West End from Fountain Court to Station Road roundabout. Request to widen footway or improve surface condition. <b>18/01/24</b> Group requested an inspection of the existing footway surfacing and to report back to the group. <b>09/05/24</b> MB confirmed the condition on the south side is satisfactory. A section on the north side has been added to the list for resurfacing.	<b>25/7/24</b> MB confirmed the north side footway along Westend is on the list for resurfacing, no time scale for completion yet.	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
h)	<b>18-23-24</b> C219/C49 junction Edington	<p>It is reported by the owner of Crossroads Farm to Cllr Wickham that there are frequent collisions at this junction. Request for the existing road layout be reviewed to see if anything can be done to reduce the frequency of the RTC's.</p> <p><b>18/01/24</b> Group requested site visit to review junction, vegetation and visibility splays.</p> <p><b>09/05/24</b> KD conducted site visit in April 2024. Briefing note with recommendations to be sent to EPC. MB confirmed the maintenance team will cut back vegetation to increase visibility and add road markings to the list to be refreshed in due course.</p>	<p><b>25/7/24</b> MB confirmed road markings have been refreshed and warning sign has been ordered. Hedge cutting should be completed in September after nesting season.</p>	
i)	<b>18-23-13</b> Clivey, Dilton Marsh	<p>Parking opposite The Weavers pub is now at significant levels and can run from the corner before the Stormore turning up to the entrance to Shepherds Mead. Cars are often parked nose to tail with no pull in places. This is causing congestion travelling through the village. It is also raising significant highway safety concerns due to a) the speed of vehicles entering the village from the link road to the A36, which means drivers are often upon the line of parked cars with little or not time to stop safely and b) the fact that cars travelling through the village to Westbury are having to pull out and attempt to pass the long line of parked vehicles with little sight of vehicles coming towards them. The PC would like investigation into suitable options to mitigate this problem such as waiting restrictions.</p> <p><b>19/10/23</b> Group agreed for site meeting to take place with Dilton Marsh PC to discuss issue.</p> <p><b>18/01/24</b> See above 18-23-12.</p> <p><b>09/05/24</b> DMPC confirmed no requirement for waiting restrictions at this time but confirmed the installation of SID at this end of the village.</p>	<p><b>25/7/24</b> Site meeting carried out on 8/7/24 with DMPC. SID location agreed. KD has ordered works, anticipated installation end of Sept.</p>	



## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		Group agreed funding for one SID site at £500 (30% £150 contribution from DMPC to be confirmed). Arrange site meeting to determine location for SID.		
j)	<b>18-23-1</b> A350/Frogmore Road, Westbury (jct with Fore Street)	<p><b>20/04/23</b> CK reported that parking is generally an issue in Fore Street. It was also noted that the hairdressers no longer park in this area due to vandalism of their vehicles.</p> <p>19 households were approached in relation to residents parking and only 1 household was not in favour.</p> <p>It was agreed that the layout of the junction and potential for parking changes/residents parking would be reviewed.</p> <p><b>20/07/23</b> Site meeting to take place 31<sup>st</sup> July.</p> <p><b>19/10/23</b> Kirsty and Kate to have a site meeting and discuss options available at this site.</p> <p><b>18/01/24</b> Design options attached to note tracker for review and discussion. WTC to consider options at HP&amp;D meeting and report back to the group. Group agreed to pursue and fund CCTV survey at the junction to collect data on vehicle movements at £2,000. WTC confirmed contribution 30% £600.</p> <p><b>09/05/24</b> WTC do not wish to proceed with options suggested. CCTV survey commissioned, awaiting results.</p>	<b>25/7/24</b> CCTV survey results now received. KD to review data and issue to the group.	
k)	<b>18-23-4</b> Bratton Road Westbury – between The Lodge and Cemetery	<p><b>20/04/23</b> KR and GK to undertake site visit to review request and extent of proposed restrictions. Proposal to be shared ahead of next meeting. Restrictions to be advertised as part of batch of restriction requests in Westbury.</p> <p><b>20/07/23</b> Site meeting to take place 31<sup>st</sup> July.</p> <p><b>19/10/23</b> Potential options include verge marker posts or decorative planters along the verge (maintenance for planters would be the</p>	<b>25/7/24</b> Legal documents with TRO team for processing and advertising.	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>responsibility of Westbury TC). Alternatively, there is scope to consider tree planting which in the long term would be more sustainable and less maintenance whilst creating a visual narrowing effect at this site. All agreed on tree planting. WTC happy to fund and look after – take to HP&amp;D.</p> <p><b>18/01/24</b> WTC to provide update from HP&amp;D meeting. Discussion to reconsider option for waiting restrictions at this location. Group agreed to pursue waiting restrictions with a ballpark estimate of £3,500. WTC confirmed contribution 30% £1050.</p> <p><b>09/05/24</b> Waiting Restriction proposal plan sent to WTC and GK for review. WTC and GK confirmed agreement with proposal plan. Progress TRO accordingly.</p>		
l)	<b>18-22-14</b> Bratton – various roads	<p><b>20/04/23</b> The cost estimate for implementing the remaining parts of the 20mph speed limit is £8,000. This includes the TRO costs. The extent of the proposed limit on Imber Road has been reviewed and the terminal points may be extended to begin the limit close to the property known as ‘Thus Far’. LHFIG did not agree to fund this at this stage but will reconsider before end of financial year.</p> <p><b>20/07/23</b> This item is to be considered for funding next financial year. The parish council have committed their contribution to next year’s budget.</p> <p><b>18/01/24</b> Consider funding in financial year 2024/25. Group agreed to pursue extension to 30mph on Imber Road with a ballpark estimate of £3,500. BPC confirmed contribution 30% £1050.</p> <p><b>09/05/24</b> Legal documents being prepared to submit to Traffic Regulation Order (TRO) Team.</p>	<p><b>25/7/24</b> Formal consultation period for extension to speed limit to start on 12/7/24 and finish on 5/8/24.</p> <p>Group discussion on implementing a 20mph. KD explained Wiltshire Council policy on 20mph.</p> <p>Group agreed to implement 30mph speed limit and monitor.</p>	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
m)	<b>18-23-10</b> Alan Powell Lane, Dilton Marsh	<p>There is an issue with speed through the village, which is well documented and reported. The PC is concerned at the impact of these speeds and the volume of traffic on children accessing the playing field and playground at Alan Powell Lane. The PC would like to see an assessment carried out to determine the feasibility of installing a playground sign and either rumble strips or a crossing area to improve the safety for children and people accessing the recreational facilities.</p> <p><b>20/07/23</b> The parish council are to request a traffic survey to gather information about vehicle speeds. Warning signs may be provided at a cost of approximately £800. Await survey results prior to funding agreement.</p> <p><b>19/10/23</b> No Dilton Marsh PC representative at meeting. Chase traffic survey results.</p> <p><b>18/01/24</b> DMPC to provide update on traffic survey results.</p> <p><b>09/05/24</b> Further information to be submitted to Traffic Survey team by DMPC before survey is conducted.</p>	<p><b>25/7/24</b> Traffic survey team confirmed there will be a new contractor completing the surveys and so there is a backlog. Anticipate survey for October.</p>	
7.	Items awaiting construction / order issued.			
a)	<b>18-22-1</b> B3098 & Lower Road Edington – Pedestrian Safety Improvements	<p>KR to arrange site meeting with John Pollard and Suzanne Wickham and prepare proposals during December. Site meeting held to discuss potential options for improvements. KR to provide plans and costings.</p> <p><b>20/04/23</b> <b>The City</b> – Proposal for improved pedestrian and road narrows signing. Cost estimate £1400. Funding was agreed for this with PC contribution. (£980 LHFIG / £420 PC)</p> <p><b>Sandy Lane area</b> – potential options prepared and discussions with parish council ongoing.</p>	<p><b>25/7/24</b> Works with contractor for implementation. Site work ongoing throughout July.</p>	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p><b>20/07/23</b> The parish council would like to continue discussions regarding the Sandy Lane area. KR to prepare cost estimate and plan for gateway changes. CSW recorded 14 vehicles exceeding 36mph in a 1hr period.</p> <p><b>19/10/23</b> The City pedestrian signing proposal to be ordered with contractor by end of October. KR &amp; KD site visit for Sandy Lane area arranged for 13/11/23.</p> <p><b>18/01/24</b> The City pedestrian signing to be completed by end of January. Design discussions for B3098 Sandy Lane junction and Lower Road ongoing with EPC.</p> <p><b>09/05/24</b> The City signing is complete. Design for B3098 Sandy Lane junction and Lower Road has been agreed with EPC. Cost estimate for project is £10,000. Edington Parish Council have agreed 30% contribution of £3,000. Group agreed funding. Order and implement.</p>		
b)	18-22-12 Oldfield Road, Westbury	<p><b>20/04/23</b> Briefing note attached with proposal. It was agreed to defer a decision regarding funding on this item until the next meeting. KR to determine land ownership.</p> <p><b>20/07/23</b> The land is shown as unregistered therefore legal advice is needed before action can be taken. £3000 funding agreed for extension of 20mph speed limit.</p> <p><b>19/10/23</b> Legal documents for extension to the 20mph speed limit with the traffic order team for processing. Informal crossing at railway crossing– WC can undertake process to claim land and designate as public maintainable highway to implement.</p> <p><b>18/01/24</b> Informal pedestrian crossing count undertaken to get an estimation of the crossing movements at this site. Results from 28/11/23: 07:30-10:00 – 106*14:30-18:00 – 124* Counting vulnerable</p>	<p><b>25/07/24</b> Works complete.</p> <p>Remove from note tracker.</p>	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>pedestrians as 2. Group agreed funding to implement informal crossing point at £3,000. WTC confirmed contribution 30% £900.</p> <p><b>09/05/24</b> Extension of 20mph speed limit legal process complete and ready to implement. Design for informal crossing point completed ready for construction. Construction period TBC. Inform MD of implementation date once known.</p>		
c)	<b>18-24-04</b> Westbury Edward Street	<p>Regular complaints from residents and staff about motorists who either ignore or mistakenly drive through the one-way system at Edward Street to access the High Street. Signage has been improved in this area, but this issue is still ongoing and is a regular problem. Staff have been on the receiving end of abuse from motorists, and this has been reported to the Police. Westbury Town Council would like LHFIG to investigate an ANPR add on to our existing CCTV system which our supplier has told us the CCTV control room is able to provide evidence of any breaches of this one-way system. We would like LHFIG to investigate the feasibility of this alongside enforcement by Wiltshire Council.</p> <p><b>09/05/24</b> Discussion regarding ongoing project by Parking Services team to apply for permission from DfT for enforcement of moving offences via ANPR. KD has requested this site is added to the list for consideration if permission is granted.</p>	<b>25/7/24</b> Action with parking services.	To note
d)	<b>18-24-02</b> Westbury Station Road	<p>Resident and Cllr Dean raise concerns over cars parking across driveway of No 95 Station Road causing an obstruction. Request for access protection bar marking (H-Bar) to be installed.</p> <p><b>09/05/24</b> Group agreed for H-bar to be installed and for a site visit to be undertaken to determine whether a longer term solution of waiting restrictions is necessary.</p>	<b>25/7/24</b> Works with contractor for implementation.	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
e)	<b>18-23-19</b> 101 Oldfield Park, Westbury	My driveway is repeatedly subject to vehicles parking across the dropped kerb, causing varying degrees of obstruction to access, and visibility/manoeuvring difficulties when attempting egress. Request for access protection bar marking (H-bar). <b>18/01/24</b> Group agreed to implement H-bar marking at £150. WTC confirmed contribution 30% £45. <b>09/05/24</b> Works with contractor for implementation.	<b>25/07/24</b> Works complete.  Remove from note tracker.	
f)	<b>18-23-25</b> Castle View, Westbury	Resident has raised concern over access to property where an existing worn advisory disabled bay is in situ. Request for waiting restrictions or access protection bar marking to resolve the access problem. <b>18/01/24</b> Group discussed potential for waiting restrictions but agreed to implement H-bar marking at £150 and monitor its success. WTC to confirm contribution 30% £45. <b>09/05/24</b> Works with contractor for implementation.	<b>25/07/24</b> Works complete.  Remove from note tracker.	
g)	<b>18-20-18</b> Bratton Road Westbury – narrow section	Substantive bid submitted and awaiting outcome. <b>20/04/23</b> Substantive bid successful. Waiting restriction to be advertised. Works pack to be prepared and aiming for construction late 2023. <b>20/07/23</b> Works programmed for November 2023. A road closure will be required. Design work is progressing and the legal advert for proposed parking changes will be taken forward. <b>19/10/23</b> Order issued. Awaiting installation. Construction starts 27/11/23. <b>18/01/24</b> Construction complete. <b>09/05/24</b> Stage 3 Road Safety Audit completed and raised no issues. KR confirmed additional road markings (hatching) to be provided to highlight the footway widening from the Bratton approach.	<b>25/7/24</b> Works with contractor for implementation.	

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		Waiting restrictions Cabinet Member report approved and works order with contractor for installation.		
h)	<b>18-22-13</b> Gibbs Close, Westbury	<p><b>20/04/23</b> The new road is not adopted however waiting restrictions may still be provided with landowner approval. Waiting restrictions were requested by Highways DC alongside the planning approval however were not formally included in the planning process. The developer has not been required to take this forward.</p> <p><b>20/07/23</b> Waiting restrictions to be included in batch advertisement. H-Bar marking agreed for driveway of no63 Alfred Street.</p> <p><b>19/10/23</b> Legal documents for waiting restrictions are with the traffic order team for processing. Formal consultation imminent.</p> <p><b>18/01/24</b> Formal consultation period taken place between 15/12/23 – 15/01/24. Awaiting confirmation on any comments received.</p> <p><b>09/05/24</b> Cabinet Member report approved. Works order with contractor to complete.</p>	<b>25/7/24</b> Works with contractor for implementation.	
<b>8.</b>	<b>Other Items</b>			
a)	Please note: This is a reminder and for future reference that all cost estimates submitted to the group are done so with as much accuracy as officers can, however prices and costs can be subject to change for several reasons such as changes in contracts, length of projects lasting over multiple financial years as well as unforeseen issues on site which are unavoidable. It is important to note that such changes can affect contribution amounts. Any changes in costs/contributions will be highlighted to the group before any invoicing is completed.			
b)	Group discussion on Highway Improvement Form and the potential requirement to update it. Cllr Carole King has taken an action to liaise with other Area Board Chairs to discuss further.			

## LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
c)	Reminder that it is requested when issues are raised that a local evidence log has been completed to ensure the group are decision making and allocating funding using an evidence-based approach.			
9.	<b>Date of Next Meeting: 31<sup>st</sup> October 2024 – The Laverton, Westbury</b>			

### Westbury LHFIG

#### Highways Officer – Kate Davey

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£18,772.10**.

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications